**TRƯƠNG LÊ THANH DUY**

**PERCONAL INFORMATION:**

Date of birth: 11 - 11 - 1992

Place of birth: Ho Chi Minh City

Sex: Male

Address: 8/1/18, 1st street, Hiep Binh Phuoc Ward, Thu Duc District,

Ho Chi Minh City

Religion: No

Mobile: 0902531006

Email: duy.truong.1111@gmail.com

**EDUCATION:**

1999 – 2004 BINH TRIEU PRIMARY SCHOOL

Ho Chi Minh City

2004 – 2007 NGO CHI QUOC SECONDARY SCHOOL

Ho Chi Minh City

2007 – 2010 THU DUC HIGH SCHOOL

Ho Chi Minh City

10/2010 – 08/2013 SAI GON UNIVERSITY

Business Administration

Ho Chi Minh City

**OTHER CERTIFICATES:**

11/2012 - 02/2013 THE INSTITUTE OF ASIAN STUDIES

THE CENTRE OF ECONOMICS DEVELOPMENT  
 Import – Export Professional

9/2012 CENTRE OF ECONOMICS AND FINANCE I.E.F.A

Securities Basic Analysis

5/2013 HCMC UNIVERSITY OF TECHNOLOGY AND EDUCATION

Computerization Apply – A Level

**EXPERIENCES:**

08/2013 – 11/2013: MEKONG GOLD COMPANY

Sale staff

Customer Advisory

12/2013 – 4/2014: SOUTHERN GOLD COMPANY

Sale staff

Group Manager

Recruitment And Training Staff

Customer Advisory

5/2014 – 11/2014: NEW AGE COMPANY

Import – Export Documents

Examine The Customs Documents

**SKILLS:**

* Working in a team as well as in individual
* Communicate well.
* Good at negotiation
* Get opportunity and decide quickly.
* Communicate Enghlish.
* Built plan
* Computer skills: Word, Excel, Power Point, Mail,….
* Responsibility on work.
* 6 months experience in import – export
* Other skills.